

# Cheltenham Borough Council

## Full Licensing Committee

## Minutes

**Meeting date:** 3 September 2025

**Meeting time:** Time Not Specified - Time Not Specified

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**In attendance:**

**Councillors:**

Councillor Dr David Willingham, Councillor Dilys Barrell, Councillor Steve Harvey, Councillor Dr Helen Pemberton, Councillor Julie Sankey, Councillor Dr Steve Steinhardt, Councillor Simon Wheeler (Chair) and Councillor Barbara Clark

**Also in attendance:**

Michelle Bignell (Licensing and Public Protection Manager)

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### **1 Apologies**

Apologies were received from Councillors Boyes and Joy.

### **2 Declarations of interest**

There were none.

### **3 Public questions**

There were none.

### **4 Minutes of the previous meeting**

Minutes of the previous meeting were approved.

### **5 Minutes of sub-committee meetings**

The minutes of the sub-committees alcohol and gambling and miscellaneous were all approved.

The minutes from the alcohol and gambling committee held on the 27<sup>th</sup> May were queried, they were confirmed as a correct record. The concern that was raised was due to the McDonalds legal representative stating that the property would not be a franchise, several days after the committee it was announced that the property would be a franchise. Concern was raised that McDonalds had not been entirely truthful with the committee and Members wanted this minuted.

The Licensing and Public Protection manager stated that the committee could have further discussion after the meeting.

## **6 Statement of Licensing Policy**

The Public Protection and Licensing Manager introduced the policy and asked for Member comments which were as follows:

- One of the Members confirmed that he is a personal licence holder and welcomed the update.
- It was raised that it doesn't appear to be compulsory to show "Ask for Angela" or "Ask for Clive" signs in a premises, it was explained that is not mandatory to participate in advertising these schemes, there is a piece of work that is taking place for better promotion of the scheme. There is also work in progress with regard to a charter for the night time economy.
- The comment was made that as well as looking at safety for women we should also be look after young men as well as women.
- It was raised that in regard to 3.3.3 late night refreshment licences should also be included. Having a requirement on new licences that staff are annually trained in safe guarding and that the DPS regularly maintains these records. This would seem a good idea to have as a model condition on these types of premises.

## **7 Street Scenes Activities Policy**

The Licensing and Public Protection Manager introduced the draft policy. Members were asked for their comments, which were as follows:

- There was an incorrect spelling that was pointed out.
- There was the use of the word highways throughout the report, which people might think is just the road – but also includes the pavements. It was suggested that there was an explanation that the expression highway in this case includes the roads.
- There was praise for the authority as the policy goes beyond the statutory requirements.

It was confirmed that there is a standard condition (5a) that addresses the issue of the obligation to remove street furniture if instructed to do so by police on the grounds of risk of disorder.

## **8 Briefing note**

**9 Any other items the Chairman determines urgent and requires a decision**

There were none.

**10 Date of next meeting**

The next full committee will be held on the 3<sup>rd</sup> December 2025.